



Advance Powerpoint

Microsoft PowerPoint is a powerful presentation tool used to create professional and engaging slides. It allows users to add text, images, charts, animations, and videos to present ideas clearly for education, business, and marketing presentations.



DURATION
4 : Month



Shop No 2 Golden Fleece 1 Queens Park Mira
Bhayandar Road Mira Road (E) Thane 401105
dynamiccomputerschool.com

9594939603
8108560029

Course Contents

Module 1: Advanced PowerPoint Interface

- Understanding Advanced Ribbon Options
- Customizing the Quick Access Toolbar
- Using Advanced Slide Layouts
- Working with Slide Master

Module 2: Slide Master & Templates

- Creating Professional Templates
- Editing Slide Master Layouts
- Custom Theme Creation
- Saving and Using Templates (.POTX)

Module 3: Professional Slide Design

- Advanced Text Formatting
- Smart Use of Colours and Fonts
- Using Icons, Shapes & Graphics
- Designing Business Presentations

Module 4: Advanced Animations

- Motion Path Animation
- Custom Animation Effects
- Animation Timing & Delay
- Trigger Animations

Module 5: Transition Effects

- Advanced Slide Transitions
- Morph Transition
- Smooth Presentation Flow
- Creating Dynamic Slide Movement

Module 6: Working with Multimedia

- Adding and Editing Videos
- Audio Narration
- Screen Recording
- Background Music in Slides

Module 7: Infographics & SmartArt

- Creating Professional Infographics
- Advanced SmartArt Design
- Data Visualization Techniques
- Using Charts & Graphs

Module 8: Interactive Presentations

- Hyperlinks & Action Buttons
- Creating Clickable Menu Slides
- Interactive Quiz Presentation
- Navigation within Slides

Module 9: Business & Marketing Presentations

- Sales Presentation Design
- Product Presentation Slides
- Investor Pitch Deck
- Corporate Presentation Structure

Module 10: Presentation Delivery Skills

- Presenter View Tools
- Slide Show Setup
- Rehearse Timings
- Tips for Confident Presentation

Module 11: Export & Sharing

- Export to PDF
- Export to Video
- Sharing Online
- Compressing Presentation Files

Module 12: Practical Projects

- Business Presentation
- Marketing Pitch Deck
- Animated Story Presentation
- Interactive PowerPoint Project

Notes

Course Outcome

- Create professional presentations
- Design animated slides
- Build interactive presentations
- Present confidently in business & education

Course Duration

- 1–2 Months
- Intermediate to Advanced
- Live Projects

If you want, I can also create:

- PowerPoint Course Poster Content
- Advanced PowerPoint Course Syllabus PDF
- 30 Days Advanced PowerPoint Training Plan
- PowerPoint + AI Presentation Course (New Trending Course).